

Christian Malford Allotments Association

USE OF PERSONAL INFORMATION

The association maintains a record of its membership that includes personal information. This document tells you what information we request and why we need it, what information is stored, and how we process it.

Current Members

We store each member's name, home address, email address and contact telephone number(s) for the following purposes:

1. The completion of the tenancy agreement with Christian Malford Parish Council, as we have a contractual obligation to provide this information.
2. Contacting members regarding the dates, agenda items and matters arising of Annual General Meetings and Extraordinary General Meetings, as we have an obligation to do so in the accepted and published rules of the association.
3. We have a legitimate interest in contacting members regarding day-to-day activities and areas of general interest associated with the allotment.

The association does not carry out any further processing of members' personal information, and does not pass on any personal information to any 3rd party.

Should a current member of the association give up their allotment plot and end their membership, their personal details will be deleted from our records.

Prospective Members

The association maintains a record of prospective members (waiting lists), which includes the following contact details: name, home address, email address and contact telephone number(s). The purpose of this record is for the sole purpose of contacting the prospective member should a plot become vacant.

The association does carry out further processing of prospective members' personal information, and does not pass on any personal information to any 3rd party.

Any prospective member can change their mind at any time and ask us to remove their contact details from our records, by contacting the secretary (see below for contact details), and we shall do so within 5 working days.

For further information regarding the storage and processing of your personal data, or if you feel that there is an error in the data we hold, or if you would like us to remove your contact details from our database, please contact the association secretary, Stephen Hudson via osteo_steve@btinternet.com.

Stephen Hudson
Secretary
Christian Malford Allotments Association

Last updated: 03/04/2018